

HERITAGE ESTATES PROPERTY OWNERS ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' BUSINESS CONDUCTED BY EMAIL
MARCH 30 THROUGH MAY 23, 2023

Topic: Finalizing revised Bylaws for Member vote and results of member vote.

March 30, 2023 President Esarey emailed the Board notifying them that the temporary Bylaws committee (Esarey, Copeland, Johnson, Landen, and Shepherd) appointed at the March 26, 2023 Board of Director's meeting would meet on April 1, with the sole purpose of completing a final draft of revised Bylaws for Heritage Estates Property Owners Association, which will be reported back the Board. On April 1 Board member Michele Nowak sent an email providing the committee additional thoughts on three areas of the Bylaws (Article III: 4, Article IV: 2 and Article IX: 1d 1). These were added to the Committee's agenda for their meeting that same day.

April 15, 2023 President Esarey emailed the Directors a report on the committee meeting and providing the Board members with the resulting version of the Bylaws in the form of both the committee's recommended draft of the new Bylaws with explanatory text and a comparison detailing all alterations from the previous (2009/2016) bylaws. President Esarey requested the Board conduct a final review the documents and requesting they indicate when they were ready to move forward. In the meanwhile, Janet and Duane would construct a mail-in ballot and a packet including documents, instructions and "double blind" return ballots to be mailed to the membership. The BOD would also offer an informational question and answer session Zoom Meeting (May 6) for the membership during the balloting period.

April 23, 2023 Director Paula Shepherd emailed the BOD suggesting we move toward presenting the drafts for full membership vote. In turn, other Board members unanimously agreed. President Esarey suggested the following schedule: An April 26, 2023 mailing of the packets. Open balloting between April 28 and May 12, with ballots to be postmarked by the end of May 12.

On May 12, President Esarey recruited a ballot handling committee (Copeland, Landen, and at least one more witness of their choice) to inspect and process the ballots. That committee met Wednesday May 17 and tallied 28 anonymous returned ballots. A total of 26 ballots voted to accept the new Bylaws, while 1 ballot voted against accepting the Bylaws, and 1 ballot was disqualified (because it was returned without marking any response). On May 23 President Esarey reported these results to the Board, noting that 28 ballots consisted of a 57% return rate from the membership, which compared favorably with the best Annual Meeting votes in recent years. He also called the Board's attention to the need to incorporate several new terms of the bylaws into the Architectural Checklist, which will be handled in the upcoming Directors' meeting.

Respectfully submitted,

Gay T. Cass