

HERITAGE ESTATES PROPERTY OWNERS ASSOCIATION

BOARD OF DIRECTORS TELECONFERENCE MEETING

TUESDAY, MAY 17, 2016, 7:00 PM

A teleconference meeting of the Board of Directors of the Heritage Estates Property Owners Association was called to order at 7:00 PM on May 17, 2016 by Dean Moore, President. Directors present were: Dean Moore, President; Jimmy Copeland, Vice President; Jean Moore, Treasurer; Janice Landen, Assistant Treasurer; Gay Cass, Secretary; Eloise Stewart; Adelle Willard; Rick White and Bob Wall.

Election of Officers: The following officers were elected by acclamation: Dean Moore, President, Jimmy Copeland, Vice President, Jean Moore, Treasurer and Gay Cass, Secretary. These officers will serve for the year 2016.

President Moore called the meeting to order and ask for any announcements or concerns that the Board needs to address. He also reminded the Board that the "Call Tree" is in place and the directors should feel free to use it as needed. The President should be called and he will get it in motion.

Treasurer's Report: (Please see attached) Jean Moore, treasurer called to the attention of the Board a \$6.00 bank fee on the Road Maintenance Account. She has spoken with a bank representative in an effort to elevate that charge; however, at this time she still does not know if we will have to continue paying this charge. Jean also reported there are still five (5) outstanding Homeowners Association fees for 2016 for a total income of \$1800. A second notice will be sent these homeowners. Liens against all properties for which association fees have not been paid will be filed in August 2016.

Annual Meeting: President, Dean Moore will reserve the room at Smokey Mountain BBQ for Saturday, August 13, 2016 at 5:00 PM for our annual Homeowners Association meeting. (Should the room not be available, the alternate date will be Saturday, August 20, 2016 at 5:00 PM.)

Street Maintenance: It was called to the attention of the Board that there is some cracking of the pavement at various locations of the street and it was agreed that we need to get some estimates and advise for repair work. It was also pointed out that we need to add some gravel at the street near the gazebo. Jimmy Copeland will check on that and get some prices. We discussed the problem of the street breaking at some of the driveways and possible solutions to that problem. The question of whose responsibility that would be was discussed and we will address that in depth when we get estimates from the contractor(s). It was suggested that property owners be notified that we will be doing some street repairs and see if anyone needs work done on their lot. Jean Moore pointed out the cost will be the property owner's responsibility and the property owner would pay the contractor directly.

Heritage Estates Property Owners Association Address: The house at 167 Timbersong is being sold and it has been called to our attention that is the address used on several of the Heritage Estates Property

Owners Association documents. Dean will check with the Postmaster and an attorney to determine the proper way to handle this situation.

State maintaining neighborhood streets: There was a brief discussion concerning the possibility of the state maintaining our neighborhood streets; however, for a number of reasons this will not be an option for HEPOA. (Attached, find document detailing this matter of business)

Neighborhood Mail Delivery: There was a discussion regarding mail delivery to individual houses. Dean has spoken with the Postmaster and you will find a summary of that discussion at the bottom of the sheet concerning street maintenance. We did agree that PO Box #10 will continue to be the address for HEPOA mail. The subject of another "Bank of Boxes" was discussed and we were told that should we need more mail boxes the Postmaster would need to come out and tell us where to place those boxes.

Adjournment: There being no other business the meeting was adjourned at 7:55 PM.

Respectfully submitted,

Gay Cass, Secretary